

General Service Association of ABA Annual General Meeting

19 March 2023 9am PST/12pm EST

Zoom 8995-586-5708

Present:

Amy G *

Christina W

Shelby S

* Joan J*

Alison E, Committee Chair*

Judy B, Director*

Erene M*

Jessa K*

Tammie

N

Chantelle B*

Torrey S*

Laura K*

Carmel A*

Adam K*

Erin K*

Mikey H*

Kate T*

Con A*

Keren A*

June S,

(* asterisk denotes member of ABA)

1. Call to Order, Serenity Prayer, guided by Amy G
2. In Attendance: As listed above. 12- person quorum met.
3. Motion to adopt Agenda for today's meeting, by Joan J/Erene M.
4. Review and Approve minutes from Mar 20, 2022. motion to accept by Shelby S, Jessa K.
5. Office Reports (highlights of reports were read) President report - Amy G read highlights of her report. See report on website.
Secretary report, Shelby S. - Having a copy of the agenda in Word form would be helpful - nothing else to report
6. Standing Committee Reports

GSR Committee – no report given or provided

Literature and Outreach Committee – no report given or provided

Retreat and Conference Committee – no report provided.

Amy reported that the virtual retreat went well. Committee is planning on having a virtual retreat in 2023. Has provided information for any group who would like to host for 2024.

Public Information Committee, Alison E

Awesome year on the committee- huge win was gaining a few members including our Operations Manager. Working steadily at the book distribution project. Looking at getting the E Book into world database and onto Libby. Always open to feedback from the fellowship. See Report.

GSO and Personnel Committee, Tammy N

Biggest change was the change of our OM. Our new OM is very efficient and helping the members in any way she can. Personnel Committee is looking for more members because two people had to step down.

Inventory Committee, Jessa K.

First phase was completed. Many of the suggestions have been instituted. Jessa is the only person active on the committee. It's a temporary committee so it's a great one to join to try out service. See Report

Self-Support Committee, Jessa K.

Put on 3 workshops. In order to be more inclusive, we dropped registration however we reinstated the registration in order to track attendance - made it a donation based to make it inclusive. They were very actively involved in planning the 30th birthday party which went really well. Newsletter went from 2 pages to 10 pages. We're looking for someone who is good with graphics to help design the newsletter - We're using Canva lately. Newsletter is in two formats for accessibility. We can always use more submissions. We're only going to do 3 workshops this year despite having ideas for 12 different ones. We worked closely with the retreat committee and website committee. We have 2 new members. We're considering looking into having a step study. It's a very active committee - it's been a good year. See report for more.

Safety Committee, Judy B.

There was a group that had 13 and 14 year old members in attendance which went against suggestions made in the book. In order to protect the safety of the groups and of the younger members, the safety committee created a safety statement which was approved and put on the website to be read at meetings.

Bylaw Committee, David F.

We reviewed and edited the bylaws, especially to add back in elements we are required to have included, such as the Corporate Seal. We will be asking for a special resolution to approve and adopt the new bylaws.

Adhoc Hebrew Committee - Keren A. Israel used to have 2 meetings - one face to face, one zoom. Due to low attendance, they united the meetings for 1 weekly meeting on zoom. Now they have one new face-to-face group. The final editing of the 2nd edition was on hold due to lack of funds. 2-3 months ago they began reviewing the book again. They are trying to be more precise with the message of ABA. It's going slowly but it's going. Keren was asked to come back to next board meeting to request funds for translation.

Treasurer's Report - David F- We are very close to how we were last year; donations ranged from a low of a couple hundred in one month to couple thousand other months. Sales were more stable. See Report for more.

Financial Statements ----- Donations varied each month from a couple of hundred to over a \$1,000 per month. Sales were more consistent and comprised mostly of books and medallions. Current bank account balance is just under \$9,000. Our prudent reserve is \$9,000.

Office costs were slightly elevated because of the training and transition of OM -ie paying the current OM while paying to train the incoming OM.

We also had costs in the form of: new computer, Insurance, Legal and professional fees - these were our big ticket items. Office supply cost will be going down as we no longer have an in-person office. Office supplies also included shipping/postage for books and medallions. People who buy books/medallions pay for shipping and handling, so the postage costs break even there.

Insurance is for the Director's liability insurance. We also had insurance for our storage unit.

We need to be sure to cancel the insurance on the storage unit. Shelby knows of another D&O insurance that is more affordable and will look into that.

7. Motion to adopt the financial statements as read - Shelby S/Judy B.

Motion Approved.

8. Motion to adopt the officer's reports - Judy B/Joan J.

Motion Approved.

9. Motion to contract Dan Cohen of HCI Corporation to be our accountant for the fiscal year of 2023 to 2024 - Joan J/Shelby Motion Approved.

We did not receive a financial report from Dan Cohen for this AGM, we need to be clear with our accountant that we need a written financial statement in advance of our AGM. In prior years members expressed grievances with lack of transparency in the financials so we need to be very transparent in order to maintain confidence for the Board.

10. Recognizing outgoing members:

Maria, Mackenzie and June S, Judy B, David F, Keri T - who stepped down to become our OM.

Continuing members: Amy G. as Past President, Tammy N, Christina W, Joan J, Shelby S.

We need to elect a minimum of 2 Directors to have a minimum of 7.

11. Reviewed GSA Bylaws and Voting Privileges (Bylaw #34) AGM annually; 12 voting persons make a quorum

All ABA members are eligible to vote.

All voting must be done in person, not by proxy.

12. Elected Incoming or Second Term Board Directors Nominations -

Chantelle Bourree, nominated by Christina W. Seconded by Amy G.

Alison Ensworth. nominated by Amy G and seconded by Jessa K.

Tammy N nominated for President by Amy G./Joan J. Voted in by acclamation.

Slate Vote - Vote to elect Chantelle and Alison as members of the Board - Vote Approved. Zero No votes. 3 Abstentions

Christina W nominated as Vice President by Amy G. Joan J.

Shelby S. nominated as Treasurer by Joan J, seconded by Amy G

Motion to vote Torrey S. as a note taker due to lack of Secretary. nominated by Joan J.. seconded by Amy G.

Motion to vote Con K onto the board. Nominated by Jessa/Joan. Motion Approved.

13. Special Resolution to revise our current bylaws to become the bylaws as seen in the document posted on our ABA website - revised 18, March 2023. Made by Joan J. seconded by Christina W.

Changes were made to make the language more consistent, kept the corporate seal which was a legal requirement, to reflect the current membership, describe how the GSR committee interacts with the board and to make it more clear and concise.

Approved as written on the website.

14. Appoint the auditors for the current fiscal year:

Christina Wells and Con Kealy were appointed.

Everyone in attendance and new Directors please submit your contact information to the office (first and last names, mailing address including postal code, telephone, and email to, gsaoffice@aba12steps.org).

15. Set Date and Time of next Board meeting. Next BOD meeting will be April 16th 12pm EST.

16. Motion to adjourn – Joan J.

Closed with Serenity Prayer led by Amy G