

# Website Committee Report

September 17, 2023

Chair: Tammie Neumiller

## Objective

The objective of the website committee is to review the website, functions, and usefulness of the website to the members of ABA and provide a better experience for the members online. And to provide maintenance to ensure the smooth operation of the website.

## Summary

The OM continues to work with the personnel committee to keep the website up-to-date regarding meetings, documents, and other small pieces of information. We are continuing to work with her to get her up to speed with all updates needed and Standard Operating Procedures for the website.

The website committee has performed regular maintenance and some updates as needed.

## Current Items

### Website Updates

Please be sure to communicate requests for website changes with the office and/or the website committee.

If you would like your meeting notes listed on the website, if you would like a committee meeting information listed in the calendar, or any other information for the website - this needs to go through the office and website committee, and then it will be determined the best way to display the information and keep the website clean and error free.

Regarding updates to the meetings, please be sure to go to the meeting listing on the website, and click the button to request a change.

## Action Items to Discuss

None at this time.