

GSO & Personnel Committee Report

March 19, 2023

Chair: Tammie Neumiller

Objective

The objective of this committee is to ensure the smooth running of the office, communicate and direct the Operations Manager, and be sure the members are supported.

Summary

There were many changes with the office this year including a placement of a new Operations Manager, adjustment of procedures, and clearing up items that were in storage.

Goals

Our goals moving forward for the next year is to continue supporting the membership and the website through the office, and finish setting up the book on Amazon.

Completed

We brought in a new Operations Manager in September and completed thorough training on procedures. Through this process we also streamlined and adjusted many outdated procedures.

We removed all of the ABA items out of the storage unit and are waiting on the refund.

The items from the unit have been organized and all necessary documents have been digitised so that we always have a digital representation of any important information.