

Personnel and GSO Committee Report

October, 2021

The Personnel Committee met twice in the past month. We will be bringing forward the recommendation to reduce the Operation Manager's hours to 15 hours per week beginning in November. We have continued to monitor the time spent on tasks and are very satisfied with the service being provided. An updated contract was completed and will be signed with the Operations Manager. There is a procedure manual being completed by the Operations Manager so that any personnel coming in will be able to review it and know what needs to be completed within the role. We will be meeting again at the beginning of November to ensure that outstanding tasks have been completed.

Kheri