

General Service Association of ABA

Board Meeting minutes

January 18, 2021 at 6:00 pm Mountain/8:00 pm Eastern

Recorded by Amy

<p>Present Amy G. - Director (President) Tammie N. - Director (Treasurer) Kheri T. - Director (Vice-President) Caren J. - Director Alison E. - guest Judy B. - Director Myra - Director June S. - Director Mikey - GSR Chair Judy K. - Guest</p>	<p>Regrets Inna S. (Director)</p>
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2/3 quorum throughout the meeting

- Meeting called to order at 6:04 pm Mountain time
- Motion to adopt the agenda for today. **MSC**
- Motion to adopt the minutes of November 16, 2020 **MSC**
- Bylaw number #20 read with no questions or further comments.
- We currently have 8 Directors and everyone is encouraged to try and recruit more. Tammie knows of someone interested who plans to attend next month. She may be willing to be secretary if successful. She also has computer expertise. Inna is also interested in being nominated for Secretary and will be here in February.
- Looking to the AGM, Amy requested that each Director send her an email stating what year they are in for their terms and whether they are interested in continuing on the board. Also, each Chair of a committee is required to write up an annual report for the AGM. AGM is scheduled for Monday March 15 at 6 PM MST/8 PM EST. OM will send out a notice to all GSRs and meeting contacts.
- Amy stressed the importance of each Chair submitting a monthly report whether the committee has met or not. There were very few reports received this month.

Officer's Reports

- **President's Report:**
 - See report

- **Treasurer's Report:**
 - See report. We had a profit of 201.13 for the month of November and a profit of 426.23 for the month of December. The account balance at the end of December was \$10,103.80.

- **Office Manager's Report**
 - see report. OM getting a lot of questions regarding the 2nd edition. Suggestion made that we put information that she has to repeat on the website as an FAQ. We could also have some info put on our outgoing phone message that info can be found on the website. OM no longer has a volunteer helping out. She needs extra hours for the audit and AGM.
Motion: That the OM be provided with 15 hours for the audit and the AGM (10 for AGM and 5 for audit) with the Personnel Committee having the discretion to approve 3 additional hours. **MSC**
 - Audit will be completed by Kheri and June with OM. OM can email the receipts etc. that she normally sends to the accountant to Kheri and June. They can meet on Zoom and/or Kheri and June can pick up some paperwork at OM's house and go to a nearby coffee shop. They will organize themselves. Thank you to Kheri and June for doing this audit for us.

Committee Reports

- **Meeting Support Committee**
 - This Committee was paused for 6 months as the numbers of people coming to the committee with questions or concerns had dwindled.
 - Motion: That this committee be terminated. **MSC**
 - We will put a notice on the website with the name and email of 2 people willing to answer questions from people as these come up. Myra and June agreed to be the contact people for this purpose. They will submit their info (email address) to Tammie who can put it on the website.

- **GSR Report**
 - Discussed terms of reference of Committee and distribution of same.
 - Discussed shipping cost of sending 2nd edition. This has been especially problematic for bulk orders.
 - Would like the 2nd Edition to be released.
 - Would like to have someone from the board be a guest speaker at a GSR meeting to talk about 2nd edition issues. However, these issue may be addressed at this meeting today. Both Tammie and Kheri have both already attended the GSR meeting.

- **Self-Support Committee**

- Workshops are going well and are scheduled into February, March, and April. We need to keep announcing them in meetings. People interested in workshops need to register ahead of time (hopefully a week in advance). Other suggestions to the committee are that they can note that there is limited space in the workshops and that discounts can be put into place for early birds.
- **Group Inventory Committee**
 - Committee is asking for support even if someone wants to help out for a temporary period. Especially helpful would be people with experience with another fellowship. They have 101 inventory responses currently.
 - The deadline to complete the current inventory will be set for the end of February.
 - They inventory responses will be tabulated then forwarded to the Self-Support Committee.
 - The plan is to do another inventory on the board itself.
- **Safety Committee**
 - The email response to the writers of the initial email was approved. Kheri will contact Julie for the email writers' contact info. OM will be asked to ensure that the Safety Statement has been sent out to groups. Tammie will ensure that it has been placed on the website.
 - Safety Committee is now dormant.
- **Literature and Outreach**
 - Committee has been looking at on-demand printing via Lulu. Lou will provide us a report next month. It looks like a cheaper alternative than us sending out books.
- **Retreat and Conference Committee**
 - No report. Retreat in US will likely not go ahead in April due to Covid.
- **Public Information Committee**
 - See report. Alison will remain the Chair of the committee for the time being. They are organizing with Joan's assistance to distribute 2nd edition books to treatment centers. Myra has ideas for centers in the US. Report will be posted on the website.
- **GSO/Personnel Committee**
 - No issues and have not met.
- **Website Committee**
 - Are looking at how the website can be streamlined.

Old Business

- none

New Business

- Running out of 1st edition books:
 - We have 45 – 50 left. We have 200 mini books.
 - We currently have 86 preorders for the 2nd edition.

- The shipping issue for bulk orders of 2nd edition books has been corrected. Tammie will double check as some people had issues this week.
- Tammie will look into other shipping options but in Canada we are pretty much stuck with Canada Post. Myra will pass on the info she found re cheaper shipping to Tammie.
- We could look at sending books to someone in the US and have it distributed by them (this person would be a volunteer).
- Motion: That we rescind the previous motion and release the 100 2nd edition books at this stage. **MSC**
- Later on, we can see how many 1st Edition books we have left and may have to look at giving those to treatment centers if need be (e.g. to treatment centers we have never sent a book to).
- Motion: That we order 200 2nd Edition books to be printed for approximately \$3400.00 (keeping in mind that the current price from Friesens may have increased slightly). **MSC** This will put us at less than a 3 months prudent reserve (which concerned the one dissenting voter) but these books will earn us money.

Closing Remarks

- The next board meeting will be held on February 15 at 6 pm Mountain time/8 pm Eastern time.
- The meeting was concluded with the Serenity Prayer at 7:55 pm Mountain time.