

General Service Association of ABA Annual General Meeting March 31, 2019

With the resignation of our former office manager in May of 2018 each board member has had to assume duties formerly performed by her and it was quite challenging.

As treasurer a new quarterly budget and an interpretation of it was not available to me and I was not familiar with Sage accounting.

We lived from one month's balance to the next with enough revenue to pay fixed expenses and some unanticipated expenses as well as the rent but not enough to pay the office manager's salary.

It has only been in the last few months that the revenue has been sufficient enough to pay the office manager's salary up to the end of January.

I have been extremely grateful to watch the revenue from donations and mainly book sales increase to the new level, enough to pay the office manager's salary.

Our mandate is to get the recovery message out to as many as possible and that is being done at this point in time. Thank you to all who worked in the solution to achieve this result.

A big thank you to Dan Cohen who is our accountant and is in the process of converting us to the Quick Books program of accounting rather than Sage. It will be easier for the new treasurer.

The current balance is \$3,664.90. Shahin is owed \$1844.90. That includes her extra 5 hours a week and her Mastercard expenses with shipping and office supplies.

Here are our office manager's suggestions re finances.

1. A paperless bank statement that would come to the office.
2. That the office manager have access to the bank balance.
3. Reduce the cost of old CDs which are not selling.
4. To no longer make CDs for the same reason.
5. To get rid of the office which currently costs \$525 rent and is only being used for storage given that the office manager is working from home.

Also, please read the section re: finances in our president's annual report.

Blessings to All.

Pat Mackay
Treasurer