

GENERAL SERVICE ASSOCIATION OF ABA
Terms of Reference
PHONE MEETING SUPPORT COMMITTEE

PURPOSE: To assist in supporting and developing phone teleconference meetings to help carry the ABA message of recovery from eating disorders.

MEMBERSHIP: Committee membership will include at least one member of the Board of Directors, a Chair appointed by the Board who is an ABA member and has maintained a minimum of one year of sobriety, and others members as determined by the Chair.

OPERATION: Meetings will be held at the call of the Chair. Minutes will be kept and will be available for Board review. Decisions will be made by consensus, and if consensus cannot be reached on a given issue, it will be brought to the Board. All major issues will be brought to the Board for discussion and decision. The Chair or her/his designate will report verbally to the Board at every meeting. The Chair will prepare a written report for the Annual General Meeting.

DUTIES: This Committee will carry out the following duties:

1. Support existing phone meetings and help develop additional ones.
2. Develop guidelines and procedures for ABA phone meetings.
3. Encourage adherence to the 12 Traditions on phone meetings.

REMUNERATION: Committee members receive no remuneration for their work, but will be reimbursed by the Treasurer for all reasonable, pre-approved, out-of-pocket expenses incurred in carrying out their duties.

Date approved by Board: 20 May 2014

Reviewed:

Revised: